

Official Minutes
Wednesday, February 12, 2020
6:30 - 9:00 p.m.

Virtual Meeting/District Office

Special Meeting

1. **Call to Order** at 6:33 p.m.
2. **Roll Call** Directors Baumgartner, Gustafson, Haffner, and Jensen were present. Directors Gustafson, Haffner, and Jensen participated remotely due to the COVID-19 pandemic. Director District A remains vacant.
3. **Pledge of Allegiance**
4. **Approval of Agenda Gustafson/Haffner**
Director Gustafson moved to approve the agenda as presented. Director Haffner seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Y	Jensen - Y	Director District A - Vacant
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5. **Governance Process Review**
 - 5.1 **GP-6 Board Committee Principles**
The Board assessed the implementation of this policy and marked themselves in compliance.
 - 5.2 **GP-7 Committee Structure**
The Board assessed the implementation of this policy and marked themselves in compliance.
 - 5.3 **GP-10 Board Member Conduct & Financial Disclosure**
The Board assessed the implementation of this policy and marked themselves in compliance.
 - 5.4 **GP-13 Process for Addressing Board Member Violations**
The Board assessed the implementation of this policy and marked themselves in compliance.
 - 5.5 **GP-14 Development of New Board Policy**
The Board assessed the implementation of this policy and marked themselves in compliance.
 - 5.6 **B/SR-5 Monitoring Superintendent Performance**
The Board assessed the implementation of this policy and marked themselves in compliance.

Director Haffner moved to approve items 5.1-5.6 on the agenda with no changes as presented.
Director Gustafson seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Y	Jensen - Y	Director District A - Vacant
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5.7 B/SR-5E Superintendent Formal Summative Evaluation

Dr. Rabenhorst noted that this policy should be revised to reflect the new Strategic Plan Goals. There was no further discussion and by consensus, the Board directed that the revised policy be placed on a future consent agenda. The Board assessed the implementation of this policy and marked themselves in compliance.

6. 2021 Annual Report

The Board reviewed a draft of the 2021 Annual Report. It will be posted online and sent electronically to parents. Administration sought input from the Board regarding the option of postal mailing the annual report to all households within the district or placing all or part of the Annual Report in the Lost Creek Guide. The Annual Report was not mailed last year and was only available online with paper copies placed in each school office. The Board discussed the advantages and disadvantages of each option. Director Baumgartner noted that she was more in favor of mailing it. By consensus, the Board agreed that the 2021 Annual Report should be mailed to each address in the district and that a shortened version placed in the Lost Creek Guide.

7. Board of Education Vacancy Interview Process

The Board reviewed the questions for the Board Vacancy Interview. Each question was labeled with a current Board member's name, and he or she was responsible for asking that particular question. Dr. Rabenhorst communicated the process with the candidate and sent five of the questions and some other information for the candidate to review prior to the interview. He also noted that a time limit was included mostly to set precedent for future interviews that may include multiple candidates. The Board discussed the questions and added additional information to one of the questions at the request of Director Haffner. The Board was reminded that no action will be taken tonight regarding a possible appointment to the Board.

8. Adjournment at 6:54 p.m.

Work Session Meeting

1. **Call to Order** by President Baumgartner at 7:15 p.m.
2. **Roll Call** Directors Baumgartner, Gustafson, Haffner, and Jensen were present. Directors Gustafson, Haffner, and Jensen participated remotely due to the COVID-19 pandemic. Director District A remains vacant.
3. **Review of Agenda**
4. **Discussion Items**
 - 4.1 **Board of Education Candidate Interviews for Director District A Vacancy**

The Board interviewed Hollee Hayes. During the meeting, Board members took turns asking Ms. Hayes pre-determined questions. Several questions were sent to Ms. Hayes in advance. President Baumgartner will follow up with each member following the meeting to determine next steps. The Board may take formal action on appointment at the regular meeting on February 24.
5. **Adjournment** at 7:51 p.m.

A handwritten signature in cursive script, reading "Cynthia Baumgartner". The signature is written in dark ink on a light background.A handwritten signature in cursive script, reading "Paul Jensen". The signature is written in dark ink on a light background.